

**Kiker Elementary Campus Advisory Council (CAC)
Meeting Minutes - Monday, December 4, 2023
Faulkner Hall, 3:30 pm**

Present:

ADMINISTRATION

Cory Matheny, Principal

PROFESSIONAL STAFF

Abbey Raymond
Alyssa Turnipseed
Anmarie Bochey
Carolyn McKaskle
Eileen Vasquez
Ginny Monger

PARENT REPRESENTATIVES

Adrienne Huebner
Ellen Thelen
Les Trobman
Lily Tu
Marissa Streyle
Stephen Meyer
Winter Woods

PTA REPRESENTATIVE

Heidi Varga

BUSINESS REPRESENTATIVE

Ian Grossman

COMMUNITY REPRESENTATIVE

Warren Faulkner

NOT PRESENT

Edward Swan
Pooja Mulgaonker
Virginia Nabers
Adrienne Prewett
Danielle Becka
Lisa Day

GUESTS

Trey Allen

1. **Call to Order:** Meeting was called to order at 3:36 pm by Marissa Streyle. Quorum was present.
2. **Training:** Carolyn McKaskle shared a review of CAC guidelines regarding open meetings, visitors, and citizen communications. Training material can be viewed at www.austinisd.org/advisory-bodies/cac/resources.
3. **Citizens Communications:** There were no citizen communications.
4. **Approval of Minutes:** The minutes from November 2023 were approved. A motion to approve the minutes was made by Ellen Thelen and seconded by Eileen Vasquez.
5. **PTA Report:** Heidi Varga shared the following updates.
 - It was a busy November with Reflections and staff appreciation efforts.
 - Currently in the middle of the grant process for PTA funds. Anyone from the Kiker community can submit a grant proposal until 10pm on 12/11/23. The proposed grants will be presented to the PTA board and they will vote on the grants they wish to fund. People who requested a grant will be notified of the status on 12/20/23. They have received a good number of grants so far.
 - Annual Sweets for Staff on 12/18. Also doing a gift card BINGO where they're hoping to provide a gift card for every single staff member.
 - Supporting Allison Elementary through their gift drive.
6. **Principal's Report:** Mrs. Matheny shared information about several topics.
 - Enrollment: 801 students as of today and waiting on 3 more to enroll and/or start. Actively giving tours for prospective families, some zoned to Kiker and some not. They have a schedule set up where they give a tour once a month, but will also offer individual tours if a family is unable to make the scheduled tour. New Enroll Austin system says we are in "priority registration" right now, but we are currently open to all to register for next year. At this point no elementaries are "frozen" to transfers. If you are zoned to Kiker, you are guaranteed a spot. We request that our families take

advantage of early registration and register as soon as possible because that secures our projection for next year, which secures our staff. We ask the CAC and PTA to help spread the word that it really helps us to register early. At some point around March/April, AISD will reach out to admin/registrar and ask “based on your projected numbers, how many expected transfer spots do you anticipate having available per grade level?” This year, we had zero transfer spots outside of 5th grade, where we had 5. They will also leave a cushion of a couple spots for new people who move into the neighborhood. Please help spread the word that registration is open. Ellen Thelen shared that she registered already and the new system is much easier.

- Human Sexuality & Responsibility lessons: Information went out in Kiker Comments last Tuesday and will go out again tomorrow. Admin met with 4th grade teachers today and will meet with the majority of grades tomorrow and we are asking each teacher to send one additional email to families about the HSR opt-in/opt-out process. Right now, our response rate is pretty low. We are between 40-60 responses per grade level. There are currently about 2-4 opt-out responses per grade level. Deadline to submit opt-in/opt-out form is 12/6 and lessons start 12/11. 5th grade is doing their lessons in the spring.
- Facilities: Most AC units are working most of the time, but still needing to put in work orders here and there. Still have 1-2 backup classrooms available if needed. Still having the state do door checks. They will show up and walk the building and make sure all of our doors are locked outside and inside. We also have to self-report weekly. We have one door that stopped working over by the music room and the badge wouldn't open it, but better to be not working and locked than not working and unlocked.
- Mural: The muralist has been coming up just about every weekend and doing a fabulous job. We have 6 inspirational figures up there. She's got two parts left; some additional stars for the Kiker Comets logo, and then each of the 6 inspirational figures has a quote. Those should be put up this weekend or next.
- Preventative and responsive measures to racism on campus. We are a No Place for Hate campus. There is a national uptick in acts of racism and discrimination and unfortunately we are not immune. We have had some incidents here and so we're making sure that we're revisiting every classroom with the partnership of admin and counselors to reinforce that we are a No Place for Hate school. We feel like we need both the counselor approach of No Place for Hate / acts of kindness, as well as the admin approach of “we're serious about this; we mean business.” We also started our second No Place for Hate activity and will do an email push as soon as that activity is complete. That email will reiterate that we don't tolerate acts of racism and acts of discrimination, how we're attempting to take preventative measures and teach, but that should something happen we respond with investigation and follow through. Stephen Meyer asked if Kiker has a process for a student or parent to file a complaint if something does happen. Mrs. Matheny responded that students can report to a teacher, counselor, or admin, and parents can report the same way. There is a full AISD protocol of the investigation and how it's handled and communicated, which is a new protocol this year.

A motion to adjourn the meeting was made by Lily Tu and seconded by Winter Woods. The meeting was adjourned at 3:55 pm.