

**Kiker Elementary Campus Advisory Council (CAC)  
Meeting Minutes - Monday, March 6, 2023  
Faulkner Hall, 3:30 pm**

**Present:**

**ADMINISTRATION**

Cory Matheny, Principal  
Alma Chapa Moore, Asst. Principal  
Kelly Zilem, Asst. Principal

**PROFESSIONAL STAFF**

Virginia Nabers  
Carolyn McKaskle  
Nicole Kruszona  
Eileen Vasquez  
Anmarie Bochey  
Chris Bryson  
Pooja Mulgaonker

**CLASSIFIED STAFF**

Kristi Samon

**PARENT REPRESENTATIVES**

Adrienne Huebner  
Lindsay Lawley Rerecich  
Stephen Meyer  
Adrienne Prewett  
Marissa Streyle  
Ellen Thelen  
Les Trobman

**BUSINESS REPRESENTATIVE**

Ian Grossman

**NOT PRESENT**

Danielle Becka  
Candace Cotten  
Warren Faulkner  
Blair Harder  
Johanna Royo  
Edward Swan  
Winter Woods

**GUESTS**

Andrea Acosta  
David Kauffman

1. **Call to Order:** Meeting was called to order at 3:36 pm by Marissa Streyle. Quorum was present.
2. **Training:** Carolyn McKaskle led training on Effective Meeting Facilitation. This involves providing structure, setting objectives, managing conflict, and engaging participants. More information can be found on the [AISD website under CAC resources](#).
3. **Citizens Communications:** There were no citizen communications. Two guests from Austin ISD were present, but their presentations were part of the principal's report (see below).
4. **Approval of Minutes:** The minutes from February 2023 were approved with no changes. A motion to approve the minutes was made by Adrienne Huebner and seconded by Chris Bryson.
5. **Principal's Report:** Mrs. Matheny shared information about several topics.
  - The first presentation was from Dr. David Kauffman, School Board Representative for District 7. He is a former Kiker parent and former school principal. He shared cards with his contact information and presented three requests. (1) The district is seeking feedback on the superintendent search both through community meetings and an online survey. (2) The district is also seeking feedback on the district budget through community meetings. (3) The Texas Legislature is in session, and several issues that affect education will be considered. For example, there are proposals to change the basic allotment of funding per student, and there are proposals to change from funding based on

attendance to funding based on enrollment. He encouraged community members to be aware of these issues, to communicate with friends and family, and to communicate with elected officials.

- The second presentation was from Andrea Acosta, Emergency Management Specialist with Austin ISD, explaining what Emergency Management does. They are involved with safety and security at campuses including emergency plans and annual review of district-wide emergency plans. They provide support services to the School Safety and Security Committee. They also do walk-throughs to identify safety vulnerabilities and make recommendations accordingly. They praised Kiker for excellence in their safety and security. Ellen Thelen asked about the security vulnerability of the low fence around the main playground. It was not listed in the recent district publication about which campuses were getting bond projects at various times. Ms. Acosta said that she would look into this question.
- Draft Budget: Ms. Matheny presented the 2023-24 Budget. This is an annual requirement. The CAC must sign a form stating that the budget has been reviewed. The budget is based on projected enrollment and is \$62,240.00, which is roughly a \$10,000.00 increase from the 2022-23 school year. This budget covers non-staff expenses (i.e. expenses that are not salaries). The budget is allocated across various categories. Many of these categories, such as copier rental, are consistent year by year. Changes are based on what was spent and what was needed in the previous year. Two significant changes for next year include an increase in funding for substitutes, which corresponds with an increase in funding for teachers and staff to attend professional conferences, and increased funding for software subscriptions. This covers software requested and used by teachers but not covered by district-wide licensing.
- Staffing: This portion of the budget is also tied to projected enrollment.

Grade Level	2022/23 School Year (Actual)	2023/24 School Year (Projected)	Notes
Pre-K	4	3	
Kinder	6	5	
First	5*	5	This is an area of concern since there are currently 6 Kinder classes.
Second	6	5	
Third	6 (5)*	6	*Budgeted for 6, but only have 5
Fourth	6 (5)*	6	*Budgeted for 6, but only have 5
Fifth	4	5	

Art, Music, PE	2	2	
SpED	7	7	
TAs PreK/SpEd	4/6	3/6	
Dyslexia Specialists	2.5	2.5	Original projection showed 2.0, but this has changed to 2.5
Counselors	2	2	

Ellen Thelen asked if these numbers will change. The answer is that projections are based on enrollment, so especially in the case of rising first graders, it is very important for current families to complete registration promptly. Kiker cannot push for more staff unless enrollment demonstrates the need.

- Coordinated School Health: Ms. Matheny reported that there will be an SEL and CP&I (Social Emotional Learning and Cultural Proficiency and Inclusiveness) Symposium on June 1 that teachers can attend for professional development. Field Day will be held on April 14, 2023. There will be a college and career fair coming up this Spring. Campus gardens are being tended. Family and Community engagement continues with several special events coming up including Book Fair, Student Council Movie Night, and International Night.
- Campus Survey by Panorama: Surveys are coming out March 20 and run through April 14. Questions are on a five point scale, but a three counts as negative, not neutral. There is also a student survey for third, fourth, and fifth graders. It comes through the AISD portal. Families can opt their students out of this survey through March 10. The district has not yet clarified how the opt-out process works, but when they do, it will be communicated through Kiker Comments.

6. **PTA Report:** Johanna Royo was unable to attend today’s meeting but sent a report, which Ms. McKaskle read. The new maker space on campus is coming along, and before and after pictures were shown. The plan is for it to be finished by Art Night and for some teachers to bring students in in May. There will be some ready-to-go lessons ready at that time. For example: second grade will focus on butterflies and force and motion. Teacher reps to the CAC can send lesson ideas or requests to PTA President Blair Harder. There will also be a walk-through of this space after the next CAC meeting. A volunteer sheet from PTA will also be coming soon. Art Night is April 20. 19 guest artists are attending, but PTA is still looking for STEAM presentations.

**A motion to adjourn the meeting was made by Eileen Vasquez and seconded by Anmarie Bochey. The meeting was adjourned at 4:19 pm.**

Draft submitted by Lindsay Lawley Rerecich, CAC member.